

Committee Manager - Jane Fulton (Ext 37611)

7 October 2020

CABINET

A virtual meeting of the Cabinet will be held on **Monday 19 October 2020 at 5.00 pm** and you are requested to attend.

Members: Councillors Dr Walsh (Chairman), Oppler (Vice-Chairman), Coster, Mrs Gregory, Lury, Stanley, Mrs Staniforth and Mrs Yeates

PLEASE NOTE: *This meeting will be a 'virtual meeting' and any member of the press and public may listen-in and view the proceedings via a weblink which will be publicised on the Council website at least 24 hours before the meeting.*

Different meeting arrangements are in place for the period running from 4 April 2020 to 7 May 2021 from the provisions of the Coronavirus Act 2020 and the meeting regulations 2020, to allow formal 'virtual meetings'.

This Council's revised Rules of Procedures for 'virtual meetings' can be found by clicking on this link: <https://www.arun.gov.uk/constitution>

Any members of the public wishing to address the Cabinet meeting during Public Question Time, will need to email Committees@arun.gov.uk by 5.15 pm on Friday, 9 October 2020 in line with current Procedure Rules. It will be at the Chief Executive's/Chairman's discretion if any questions received after this deadline are considered.

For further information on the items to be discussed, please contact: committees@arun.gov.uk

AGENDA

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

Members and officers are invited to make any declarations of pecuniary, personal and/or prejudicial interests that they may have in relation to items on the agenda, and are reminded that they should re-declare their interest before consideration of the item or as soon as the interest becomes apparent.

Members and officers should make their declaration by stating:

- a) the item they have the interest in
- b) whether it is a pecuniary, personal and/or prejudicial interest
- c) the nature of the interest
- d) if it is a pecuniary or prejudicial interest, whether they will be exercising their right to speak under Question Time

3. QUESTION TIME

- a) Questions from the public (for a period of up to 15 minutes).
- b) Questions from Members with prejudicial interests (for a period of up to 15 minutes).

4. URGENT BUSINESS

The Cabinet may consider items of an urgent nature on functions falling within their responsibilities where special circumstances apply. Where the item relates to a key decision, the agreement of the Chairman of the Overview Select Committee must have been sought on both the subject of the decision and the reasons for the urgency. Such decisions shall not be subject to the call-in procedure as set out in the Scrutiny Procedure Rules at Part 6 of the Council's Constitution.

5. MINUTES

(Pages 1 - 20)

To approve as a correct record the Minutes of the Cabinet meeting held on 21 September 2020, as attached.

6. BUDGET VARIATION REPORTS

To consider any reports from the Head of Corporate Support.

7. THE COUNCIL'S FUTURE FINANCIAL ISSUES (Pages 21 - 30)

The Council's 151 Officer has provided various reports over recent months highlighting the Council's current financial position and the scale of our financial issues for the future. Whilst acknowledging the lack of clarity (due to various uncertainties), this report provides an update on possible financial measures to help future deficits.

Officers request that Cabinet considers the items identified and advises on the way forward.

8. RESPONSE TO THE PLANNING WHITE PAPER - PLANNING FOR THE FUTURE (Pages 31 - 58)

On 6 August, the Government published a White Paper – Planning for the Future – for consultation. The consultation period expires on 29 October 2020.

Consultation description:

'The Planning for the future consultation proposes reforms of the planning system to streamline and modernise the planning process, bring a new focus to design and sustainability, improve the system of developer contributions to infrastructure, and ensure more land is available for development where it is needed.'

9. ENGINEERING SERVICES ANNUAL REVIEW (Pages 59 - 78)

The report is presented as an update on the Council's Engineering Service Area and explores the issues addressed in the preceding year and outlines matters that have arisen, or are foreseen for the coming year, across the service area.

Specific matters relating to the Pagham coastal defences, River Arun Internal Drainage Board, Community Flood Fund and Defra / Environment Agency recently published documents are included. This report also recommends that the Council considers designating a Coastal Change Management Area.

The report also seeks to request future budgetary provision for a number of these matters particularly proposed future expenditure at Pagham and a continuation of the Community Flood Fund.

10. PUBLIC SPACE PROTECTION ORDER (PSPO) - DOG CONTROLS (Pages 79 - 108)

Dogs Controls in the Arun District Council transferred into PSPOs in October 2017. The Council is proposing that the current Arun District Council PSPOs for Dog Controls are amended and continue for a further three years until 2023.

11. RENEWAL OF THE MAINTENANCE CONTRACT FOR THE HR/PAYROLL IT SYSTEM (Pages 109 - 112)
- This report seeks approval to enter into an 'evergreen' contract for the maintenance of the Council's HR/Payroll IT system without undertaking a tender process as permitted by Regulation 32(2)(b) of the Public Contract Regulations 2015.
12. SUPPLEMENTARY ESTIMATE FOR THE PROCUREMENT AND AWARD OF A NEW HOUSING MANAGEMENT IT SYSTEM (Pages 113 - 116)
- This report provides a budgetary update in respect of the procurement and award of a new Integrated Housing Management IT System contract for a period of four years. The project is anticipated to cost c£600k.
- In order to commence the project in the current financial year a Housing Revenue Account (HRA) supplementary capital estimate of £160k and a virement of £240k from within existing 2020/21 HRA budgets is requested. Provision will be made in the 2021/22 Housing Revenue Account budget for the £200k balance.
13. THE COUNCIL'S RESPONSE TO THE COVID-19 PANDEMIC SITUATION (Pages 117 - 124)
- This report updates Cabinet on the Council's response to the pandemic situation and possible proposals for economic recovery.
14. STANDARDS COMMITTEE - 24 SEPTEMBER 2020 - NEW SOCIAL MEDIA GUIDANCE FOR COUNCILLORS
- Cabinet is asked to consider recommendations from the meeting of the Standards Committee relating to the adoption of a new Social Media Guidance document for Councillors. The minutes will be circulated separately to this agenda. To view the report that was submitted to the Standards Committee, please click on these links - [Report](#) and [Appendix](#)

ITEMS PUT FORWARD BY THE OVERVIEW SELECT COMMITTEE AND WORKING GROUPS

15. OVERVIEW SELECT COMMITTEE - 6 OCTOBER 2020
- To consider any recommendations from the meeting of the Overview Select Committee held on 6 October 2020, which will be circulated separately, if any recommendations are made.

Note : Members are reminded that if they have any detailed questions would they please inform the Chairman and/or relevant Director in advance of the meeting.

Note : Filming, Photography and Recording at Council Meetings - The District Council supports the principles of openness and transparency in its decision making and permits filming, recording and the taking of photographs at its meetings that are open to the public. This meeting may therefore be recorded, filmed or broadcast by video or audio, by third parties. Arrangements for these activities should operate in accordance with guidelines agreed by the Council and as available via the following link – Filming Policy [The Policy](#)